



## Linn County Election Office

David Lamb, County Clerk/Election Officer

315 Main Street / P.O. Box 350

Mound City, KS 66056

Phone: (913) 795-2668

Fax: (913) 795-2419

# 2021

## City / School Election Filing Packet

- **PRIMARY ELECTION, IF REQUIRED** for your voting district, will be held on **August 3, 2021**. A primary is required when there are more than three candidates for a vacant seat. If members are elected at large, a primary is required when there are more than three times as many candidates as there are vacant seats on the governing body. (**KSA 25-2108a**)
- The **GENERAL ELECTION** will be held on **November 2, 2021**.
- City & School Board Candidates may **file by Nomination Petition OR by Payment of a \$20 filing fee**.  
(**KSA 25-205 & KSA 25-21a01**)
- Candidates must complete a **Declaration of Intention (KSA 25-205 & 25-21a01)**, a **Statement of Substantial Interest for Local Office (KSA 75-4302a)**, and an **Affidavit of Exemption (KSA 25-904)**, if the candidate anticipates receiving and/or spending less than \$1,000 in the Primary and \$1,000 in the General. If the candidate anticipates receiving and/or spending \$1,000 or more in either election, the candidate must file an itemized statement of all receipts and expenditures.
- Candidates must be a **qualified elector** as of election day.
- The **FILING DEADLINE** is **June 1, 2021 at NOON (KSA 25-205 & 25-21a03)**. No candidate is permitted to withdraw from candidacy after the filing deadline (**KSA 25-2106**). Candidates must file with the County Clerk's office.

# 2021 City / School Elections

## City Council / Mayor Petition Requirements

Voting District	2019 Voters (based on abstract)	10% of 2015 Voters	Statutory Threshold	Which is less, 10% or Threshold?	Required Petition Signatures	Plus 25% margin	Suggested Petition Signatures
Blue Mound City	42	5	25	10%	5	2	7
La Cygne City	128	13	25	10%	13	4	17
Linn Valley City	109	11	25	10%	11	3	14
Mound City City	186	19	25	10%	19	5	24
Parker City	64	7	25	10%	7	2	9
Pleasanton City	249	25	25	Threshold	25	7	32
Prescott City	60	6	25	10%	6	2	8

## School Board Member Petition Requirements

Voting District	Voters in District	10% of Voters	Statutory Threshold	Which is less, 10% or Threshold?	Required Petition Signatures	Plus 25% margin	Suggested Petition Signatures
USD 344 At Large	1451	146	50	Threshold	50	13	63
USD 346 - 1	378	38	50	10%	38	10	48
USD 346 - 4	501	51	50	Threshold	50	13	63
USD 346 - 5	407	41	50	10%	41	11	52
USD 346 - 6	501	51	50	Threshold	50	13	63
USD 362 - 4	923	93	50	Threshold	50	13	63
USD 362 - 5	532	54	50	Threshold	50	13	63
USD 362 - 6	774	78	50	Threshold	50	13	63

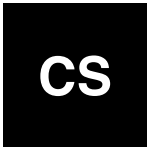
KSA 25-2110a

City Candidates: Must file a petition with 25 signers or 10% of the voters in the last city general election, whichever is less.

School Board Candidates - At Large: Must file a petition with 50 signers from the school district.

School Board Candidates - Member District: Must file a petition with 50 signers or 10% of the registered voters in the member district, whichever is less.

All petition signers must be registered voters in the district or member-district for which the candidate is seeking office.



**KANSAS SECRETARY OF STATE**  
**City/School Candidate's**  
**Declaration of Intention**

**1. Name**

List exactly as it will appear on ballot, including all punctuation.

--

**2. City**

--

**3a. Office sought**

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**3b. District Number**

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**4. Term**

Regular  Unexpired

**5. Preferred title**

Used for mailing purposes.

Mr.  Mrs.  Ms.  Dr.

**6. Residential address**

Provide a street or rural route. Do not leave blank.

Address		
City	County	Zip

**7. Mailing address**

Complete if mailing address is different from above.

Address		
City	State	Zip

**8. Telephone number**

Home	Work	Cell
------	------	------

**9. Email address**

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**10. I declare that I intend to become a candidate for the above-stated office at the appropriate election.**

Signature of Candidate

X

**Today's Date:**

Mo.

Day

Yr.

County Election Officer or City Clerk

X

Deputy Election Officer

X

# Kansas Non-Partisan City/School Nomination Petition



I, the undersigned, an elector of the appropriate election district, county of \_\_\_\_\_, and state of Kansas, and a duly registered voter, hereby nominate \_\_\_\_\_, who resides at \_\_\_\_\_, \_\_\_\_\_, in the county of \_\_\_\_\_, and state of Kansas, as a candidate for the  regular term /  unexpired term for the office of \_\_\_\_\_, of \_\_\_\_\_, state of Kansas, at the election to be held on November \_\_\_\_\_, 20\_\_\_\_\_.

	Signature of Signer	Name of Signer (Print)	Street number or rural route	Name of City	Date
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					

# Affidavit of petition circulator

STATE OF KANSAS

COUNTY OF \_\_\_\_\_

} ss.

I, \_\_\_\_\_ ,

Print Name

(check one):

\_\_\_\_\_ I am the circulator of this petition. I am qualified to circulate this petition and I personally witnessed the signing of the petition by each person whose name appears thereon.

\_\_\_\_\_ I am the candidate

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Circulator's residence address

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ , 20 \_\_\_\_\_ .

(SEAL)

\_\_\_\_\_  
Person authorized to administer oaths

My appointment expires \_\_\_\_\_ , 20 \_\_\_\_\_ .

Kansas law states that a petition circulator is a person who is a U.S. citizen, at least 18 years of age, and has not been convicted of a felony, or if convicted of a felony has been pardoned or restored to such person's civil rights.

**STATEMENT OF SUBSTANTIAL INTERESTS FOR LOCAL OFFICE**

**INSTRUCTIONS.** This statement must be completed by each person required to do so by K.S.A. 75-4301a. Upon completion, mail or hand deliver your completed statement to the office where you filed your declaration of candidacy. If appointed to fill a vacancy in a local elective office, file this form where your predecessor filed for office.

**PLEASE TYPE OR PRINT**

**A. IDENTIFICATION:**

Last Name                      First Name                      MI

Spouse's Name

Number & Street Name, Apartment Number, Rural Route, or P.O. Box Number

City, State, Zip Code

Home Phone

Business Phone

**B. OFFICE SOUGHT, HELD OR APPOINTED TO:**

List Name of Office

Position

District

**CONTINUED ON NEXT PAGE**

*Date received (Official use only)*

# Office of the Kansas Secretary of State

## Candidate Petition Circulation Guidelines

### **Petition Forms**

1. Obtain nomination petition forms in either the Elections Division of the Secretary of State's Office or in the county election office.
2. The top section of the petition, stating the candidate's name (as it is to appear on the ballot), address, office sought, etc., must be completed before the petition can be circulated and signed. [KSA 25-205(b)]

### **Circulators**

3. The candidate and other petition circulators may circulate the petition throughout the district. Circulators must possess the constitutional qualifications of electors (18 years of age, U.S. citizenship, state residency). [Chap. 128 of 2001 Kansas Session Laws, KSA 25-303(e)]
4. The circulator of each page of the petition must witness every signature placed on the page and must include a signed, notarized affidavit of that fact with the petition. One affidavit may apply to all pages submitted by a particular circulator. [KSA 25-3602(b)(4), -205(d), -303(e)]

### **Petition Signers**

5. Only persons of the same party affiliation who are registered voters may sign a petition for a candidate nominated by a party. [KSA 25-205(b)]  
Independent nomination petitions may be signed by any registered voter. [KSA 25-303(c), (d)]  
No one may sign more than one petition for any office. [KSA 25-205(c), -303(g)]
6. Petition signers must include their printed name, signature, address, city, zip code and date signed. [KSA 25-205(c), -303(e)] Signers must reside in the district. All signers of a particular page of a petition must reside in the same county. [KSA 25-205(d), -303(e)]

### **Filing Petitions**

7. The petition filing deadline for candidates representing political parties is noon on June 1 , or if that date falls on a weekend or holiday, at noon on the next business day. [KSA 25-205(a)(1)]  
The filing deadline for independent candidates is noon the day before the state primary election on the first Tuesday in August. [KSA 25-305(b)]
8. If more than one circulator is carrying the petitions for the same candidate, all must be submitted as a group to the appropriate filing office at one time. [KSA 25-3602(a)] The petition must be filed within 180 days after the date the first signature was collected. [KSA 25-3602(d)]

- C. OWNERSHIP INTERESTS:** List any corporation, partnership, proprietorship, trust, joint venture and every other business interest, including land used for income, and specific stocks, mutual funds or retirement accounts in which either you or your spouse has owned within the preceding 12 months a legal or equitable interest exceeding \$5,000 or 5%, whichever is less. Please attach additional pages if necessary to complete this section.

If you have nothing to report in Section "C", check here \_\_\_\_.

	BUSINESS NAME AND ADDRESS		TYPE OF BUSINESS	DESCRIPTION OF INTERESTS HELD	HELD BY WHOM
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

- D. GIFTS IN THE FORM OF GOODS OR SERVICES:** List any person, business or combination of businesses from which you or your spouse either individually or collectively, have received in the preceding 12 months, without reasonable and valuable consideration, goods or services having an aggregate value of \$500 or more.

If you have nothing to report in Section "D", check here \_\_\_\_.

	NAME OF PERSON OR BUSINESS FROM WHOM GIFT RECEIVED		ADDRESS	RECEIVED BY:
1.				
2.				
3.				



**E. RECEIPT OF COMPENSATION:** List all places of employment in the last calendar year, and any other businesses from which you or your spouse received \$2,000 or more in compensation (salary, thing of value, or economic benefit conferred on you or your spouse in return for services rendered, or to be rendered), which was reportable as taxable income on your federal income tax returns.

1. YOUR PLACE(S) OF EMPLOYMENT OR OTHER BUSINESS IN THE PRECEDING CALENDAR YEAR.

If you have nothing to report in Section "E"1, check here \_\_\_\_.

	NAME OF BUSINESS		ADDRESS	TYPE OF BUSINESS
1.				
2.				

2. SPOUSE'S PLACE(S) OF EMPLOYMENT OR OTHER BUSINESS IN THE PRECEDING CALENDAR YEAR.

If you have nothing to report in Section "E"2, check here \_\_\_\_.

	NAME OF BUSINESS		ADDRESS	TYPE OF BUSINESS
1.				
2.				

**F. OFFICER OR DIRECTOR OF AN ORGANIZATION OR BUSINESS:** List any organization or business in which you or your spouse hold a position as officer, director, associate, partner or proprietor at the time of filing, irrespective of the amount of compensation received for holding such position. Please insert additional pages if necessary to complete this section.

If you have nothing to report in Section "F", check here \_\_\_\_.

	BUSINESS NAME AND ADDRESS		POSITION HELD	HELD BY WHOM
1.				
2.				
3.				
4.				
5.				

**G. RECEIPT OF FEES AND COMMISSIONS:** List each client or customer who paid fees or commissions to a business or combination of businesses from which fees or commissions you or your spouse received an aggregate of \$2,000 or more in the preceding calendar year. *The phrase "client or customer" relates only to businesses or the combination of businesses.* In the case of a partnership, it is the partner's proportionate share of the business, and hence of the fee, which is significant, without regard to the expenses of the partnership. An individual who receives a salary as opposed to portions of fees or commissions is generally not required to report under this provision. Please insert additional pages if necessary to complete this section.

If you have nothing to report in Section "G", check here \_\_\_\_.

	NAME OF CLIENT / CUSTOMER	ADDRESS	RECEIVED BY
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			

**H. DECLARATION:**

I, \_\_\_\_\_, declare that this statement of substantial interests (including any accompanying pages and statements) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of all of my substantial interests and other matters required by law. I understand that the intentional failure to file this statement as required by law or intentionally filing a false statement is a class B misdemeanor.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Person Making Statement

NUMBER OF ADDITIONAL PAGES \_\_\_\_.

**AFFIDAVIT OF EXEMPTION**  
FROM FILING RECEIPTS AND EXPENDITURES REPORTS  
BY A CANDIDATE FOR:  
**THIRD CLASS CITY, UNIFIED SCHOOL DISTRICT, AND TOWNSHIP OFFICE**

IF YOU ANTICIPATE RECEIVING OR EXPENDING \$1,000 IN THE PRIMARY, EXCLUSIVE OF THE CANDIDATE FILING FEE, OR \$1,000 IN THE GENERAL ELECTION, THIS FORM MAY NOT BE USED.

**Instructions.** This form may be used by the any candidates for office in cities of the 3<sup>rd</sup> class, school boards, or a township who qualifies for the exemption. It must be filed with your County Election Officer prior to the ninth day before the Primary Election. (Not later than ten (10) days after becoming a candidate.) These candidates need not appoint a treasurer but must maintain records required by K.S.A. 25-904.

**PLEASE PRINT OR TYPE**

A. Name of Candidate \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_  
Home Telephone \_\_\_\_\_ Business Telephone \_\_\_\_\_  
Office Sought \_\_\_\_\_ District (if applicable) \_\_\_\_\_

B. Affidavit:  
State of Kansas  
County of     LINN    

I, \_\_\_\_\_, do swear (or affirm) that:

1. The information in Item A above is true and correct;
2. I intend to expend, contract to expend, or have expended, on my behalf an aggregate amount or value of less than one thousand dollars (\$1,000) in the primary election period; and
3. I intend to receive or have received on my behalf (including amounts contributed by myself) contributions of an aggregate amount or value of less than one thousand dollars (\$1,000) in the Primary Election period; and
4. I understand that the payment of my filing fee, or the receipt of funds to pay my filing fee, is not included in the limitations set forth in paragraphs 2 & 3; and
5. I intend to expend, contract to expend or have expended on my behalf an aggregate amount or value of less than one thousand dollars (\$1,000) in the general election period; and
6. I intend to receive or have received on my behalf (including amounts contributed by myself) contributions of an aggregate amount or value of less than one thousand dollars (\$1,000) in the General Election period; and
7. If contributions are received or expenditures made (actual or contractual) in excess of any of the amounts set out above, I shall within thirty (30) days of the date of such excess file with the County Election Officer an itemized statement under oath stating the name and address of each person who has made any contribution in excess of \$50 during the election period together with the amount and date of such contributions in and itemized statement of all expenditures made by such candidate or obligations contracted or incurred by such candidate in connection with each Primary or General Election required by K.S.A. 25-904.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of Candidate)

Subscribed and sworn to (affirmed) before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
(Notary Public)

(Seal)

My Appointment Expires \_\_\_\_\_, 20\_\_\_\_\_

- **EXAMPLE 1:**

Candidate A intends to receive contributions of less than \$1,000 and make expenditures of less than \$1,000 in the primary election period. Candidate A does, however, intend to receive contributions in excess of \$1,000 during the general election period. He also intends to make expenditures (either actual or contractual) of more than \$1,000 during the general election period. Candidate A cannot properly file the affidavit of exemption. He must file all reports at the times required by K.S.A. 25-4148.

- **EXAMPLE 2:**

Candidate B meets all of the tests for exemption from filing the reports but fails to file the affidavit until after the date the first report for the primary election is due. Candidate B must file all reports since the affidavit was not filed in a timely manner.

- **EXAMPLE 3:**

Candidate C intends to receive contributions and make expenditures of less than \$1,000 in each the primary and general election period; however, the \$1,000 limit was exceeded during the general election period. Candidate C shall within three (3) days of the date of such excess file all past due reports and shall file all such future reports on the dates required by K.S.A. 25-4148.

**IF YOU HAVE ANY QUESTIONS CONCERNING THIS AFFIDAVIT,  
PLEASE CONTACT THE  
GOVERNMENTAL ETHICS COMMISSION**

901 S. Kansas Avenue  
Topeka, Kansas 66612

Office (785) 296-4219  
Fax (785) 296-2548